

Software Training Specialist

Summary:

Dallas-based design agency is seeking a training specialist to work client-side with a world leader in the mobility, internet and communications industry. The ideal candidate will be responsible for identifying the training needs for each corporate group, creating training materials and methods and implementing those plans internationally.

Responsibilities:

- Assess training needs of teams for a new software error management tool
- Analyze error management processes/practices and develop tailored training materials for both key users and end-users
- Create milestone schedules and update internal team
- Utilize various media such as video, e-learning, face-to-face and guides
- Execute training plan to classes of approximately 20 employees or less

Skills and Experience:

- 5-7 years experience developing training plans and material for large development organizations
- An emphasis on error management lifecycle development tools a plus
- Working knowledge of Bugzilla and error management processes

Requirements:

- Communicate with various audiences world-wide (English only) including engineers, designers, and end-users
- Execute programs with a “hands-on” approach. This is not a managerial role, so the responsibility of execution will rest completely on the chosen candidate
- Work varying hours to accommodate international schedules
- Zero to minimal travel required
- This is a nine month contract position

Application:

Please send training plan samples, your resume and salary history to careers@cs-creative.com. Indicate “Software Training Specialist” in email subject line.